

**GOVERNMENT OF WEST BENGAL**  
**PUBLIC WORKS (ROADS) DIRECTORATE**  
**ESTABLISHMENT BRANCH, CELL-II - (Comp.No.156352)**  
**"KHADYA BHAWAN" BLOCK-A, 4th FLOOR**  
**11A, MIRZA GHALIB STREET, KOLKATA- 700087**

No.240-R/E-PWD-48012(99)/1/2019-ROADS WING-Dept of PWD Dated:14.07.2023.

From: The Assistant Chief Engineer (P)  
Public Works (Roads) Directorate

To : (1) The Executive Engineer.....Division under P.W. (Roads) Dte.  
(2) The T.A. to the Superintending Engineer.....Circle under P.W.  
(Roads) Directorate.

Sub: Details of work charged employees along with their present place of posting and nature of work in all offices under P.W. (Roads) Directorate.

Inviting reference to the above captioned subject, the undersigned is directed to request him to kindly furnish the proforma, duly filled in, with details of work charged employees working under his Division/ Circle along with their present place of posting and the nature of work they are presently discharging.

Name of the Office:.....  
DDO Code:.....  
HOO Code:.....

Sl. No.	Name of the work charged employee	Designation along with Nature of Work discharging by the employee	Employee ID	Date of Employment	Remarks

The report may be sent to the e-mail id: **aceppwdroads@gmail.com** within 7 (seven) working days positively from the date of issuance of this letter.

This may be treated as most urgent.


  
Assistant Chief Engineer (P)  
Public Works (Roads) Directorate.

No.240/1(6)-R/E

Dated:14.07.2023.

Copy forwarded to:-

1. The Chief Engineer (HQ), PW (Roads) Directorate.
2. The Chief Engineer, North Zone/South Zone/West Zone, P.W.(R) Dte.
3. The Joint Secretary (Personnel), Public Works Department.
4. The Joint Secretary (P&C), Public Works Department.
5. The Superintending Engineer,..... Circle, P.W. (Roads) Directorate with the request to send such report within allotted time and send it to the said email id.
6. Office Copy.

  
Assistant Chief Engineer (P)  
Public Works (Roads) Directorate.